



Financial Aid

2022-2023 UNUSUAL ENROLLMENT HISTORY APPEAL FORM

Based on the submission of your recent FAFSA®, it has been determined that you have an unusual enrollment history while receiving Federal Student Aid. An unusual enrollment history is defined as having attended multiple institutions in the past four aid/award years. If, upon review of your academic records, it is determined that you did not earn academic credit at one or more of your previously attended institutions, you will need to complete part C of this form. In this circumstance, our office is unable to award federal Title IV funding until the appeal is received documenting the reason for your failure to earn academic credit.

If you wish to appeal, please complete this appeal form providing an explanation of your circumstances during the semester(s) in which you did not earn credit. Attach any supporting documentation to this form.

A. STUDENT INFORMATION #2 or #3

Student Name: _____

ID Number: _____

SSN (last four): XXX-XX-_____

Phone Number: _____

B. List all schools at which you attended in the last 4 years

Name of Schools and terms attended:

Did you submit transcripts?
Yes No

Did you earn credit?
Yes No

Name of Schools and terms attended:	Yes	No	Yes	No
2021-2022				
2020-2021				
2019-2020				
2018-2019				

If you answered “yes” to having earned credit at all of the schools listed above, *and* have submitted transcripts showing your grades from all of these semesters, you may sign here and submit this form to request that we review your transcripts and Federal Student Aid history. If we can confirm that you earned credit at every school each year you received Federal Aid, you will not need to provide explanation or documentation:

I earned credit at every school each year I received Federal Aid. Please review my records.

Student Signature: _____ Date: _____

If you answered “NO” to having earned credit at any of the schools listed above, you must:

1. Attach 3rd party documentation that supports your explanation for each school where credit was not earned.
2. Explain in part C why credit was not earned at each school.

If you answered “NO” to having submitted transcripts to the Financial Aid Office, you must do so before we can review your appeal. We are required to review your academic transcripts from the schools before

ID Number: _____

granting your financial aid.

C. EXPLANATION

Semester/Year: _____
Type of documentation attached: _____
Reason credit was not earned: _____

Semester/Year: _____
Type of documentation attached: _____
Reason credit was not earned: _____

Semester/Year: _____
Type of documentation attached: _____
Reason credit was not earned: _____

D. CERTIFICATION AND SIGNATURE

I hereby certify that all information provided on this form is true, complete, and correct to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information that I have given on this form. I understand it is a federal crime to purposefully give false or misleading information, and may be subject to a fine, imprisonment, or both.

Student Signature: _____ Date: _____